



**7/20/2018 Preventing and Eliminating Unlawful Discrimination (SC Human Affairs Commission)**  
**2/2/2018 SCAARLA 2018 Annual Administrative Law**  
**10/31/2017 Ethics and Administrative Law (ORS and PSC annual class)**  
**9/15/2017 Ethics CLE for USC School of Law Fall 2017 Reunions**  
**9/15/2017 Attorneys for the Governor and the State Ethics Commission**  
**8/18/2017 Information Privacy**  
**11/18/2016 Freedom of Information Act**  
**10/21/2016 Appellate Advocacy**  
**10/14/2016 Ethics and Administrative Law (ORS and PSC annual class)**  
**8/19/2016 Working with Victims**  
**2/19/2016 SCAARLA 2016 Annual Administrative Law**  
**10/16/2015 SC Public Employee Benefit Authority: Serving Those Who Serve SC**  
**10/2/2015 ORS Ethics & Administrative Law (ORS annual class)**  
**9/18/2015 Protecting Consumers in South Carolina**  
**7/17/2015 Fundamentals of Persuasion in Written Advocacy**  
**6/19/2015 ORS 2015 Legal Retreat/CLE**  
**4/22/2015 The New Coal Ash Regulations**  
**9/19/2014 Workplace Issues & Privacy Seminar**  
**9/12/2014 ORS Ethics & Administrative Law (ORS annual class)**  
**8/22/2014 Natural Resources & Environmental Law**  
**7/28/2014 Regulatory Compliance Option re Section 111(d)**  
**7/23/2014 111(d): Nest Steps for States**  
**3/25/2014 Nit, Grit, and Wit: Tales and Talk on Ethics, Substance Abuse and Mental Health in the Legal Profession**  
**10/4/2013 ORS Ethics & Administrative Law (ORS annual class)**  
**7/8/2013 SNL Knowledge Center Training – Principles of Power Valuation**  
**6/25/2013 Cost Allocation – Topics and Issues**  
**5/28/2013 Fundamentals of Gas and Electric Utility Rates**  
**3/15/2013 ORS 2013 Legal Retreat/CLE**

8. Have you been employed or held any position in any of the following areas?

- (a) energy issues
- (b) telecommunications issues
- (c) consumer protection and advocacy issues
- (d) water and wastewater issues
- (e) finance, economics, and statistics
- (f) accounting
- (g) engineering
- (h) law

Please provide the duration of your employment or service and details about the nature of the work or the position.

**In March 1993, I started work with the Public Service Commission as a staff attorney. In 1999, I was named Deputy General Counsel and in 2003 was named Executive Assistant to the Commission. During my tenure with the Public Service Commission, I represented the Commission Staff in cases before the Commission and drafted pleadings, briefs, and proposed orders. I also advised the Commission as a body and Commissioners individually on matters of law and issues arising in proceedings involving jurisdictional utilities.**

**In October 2004, I joined the Office of Regulatory Staff as General Counsel. In this capacity, I advise agency management on legal matters related to the agency's jurisdiction and operations; work on procurement matters and contracts; represent the agency in proceedings before the Public Service Commission and courts; draft pleadings, briefs, proposed orders, and legal documents; and provide legal advice to the ORS staff members.**

**During my tenures with the Public Service Commission and with the Office of Regulatory Staff, I have worked on cases and matters addressing regulated public utilities in South Carolina, including energy (electric and natural gas), water and wastewater, telecommunications, and motor carriers. Cases have included, but are not limited to, rate cases, certification and licensing proceedings, and consumer issues, before the Public Service Commission. I have also handled appellate cases concerning matters in water and wastewater, telecommunications, and electric industries. As an attorney representing first the Commission Staff and more recently the Office of Regulatory Staff, I have worked with issues and responded to matters involving accounting, finance, economics, and to some degree engineering.**

9. Have you served in the military? If so, give the dates of service, branch of service, highest rank, serial number, present status, and the character of your discharge or release.

**No**

10. Have you ever held public office? If so, provide details, including the office, whether elected or appointed, the length and dates of your service. Also, state whether or not you timely filed reports with the State Ethics Commission during the period you held public office. If not, were you ever subject to a penalty. If so, provide details, including dates.

**No**

11. Have you ever been an unsuccessful candidate for elective, judicial, or other public office? If so, provide details, including dates.

**Yes. In May 2018, I was a candidate for the Public Service Commission District 6. I was found qualified but withdrew from the race before the vote of the General Assembly.**

12. Please list in chronological order any employment of you by any governmental agency (whether full time or part time, contractual or at will, consulting or otherwise). Provide

dates of employment, name of employer, name of supervisor, and major job responsibilities.

**October 2004 to Present -- General Counsel, SC Office of Regulatory Staff  
Columbia, SC (Supervisor: Jeffrey M. Nelson, Esquire)**

Job duties include

- advising agency on legal issues related to administrative law, state government, ethics, contracts, property, state procurement, and employment law;
- representing agency in proceedings before all courts in South Carolina, state agencies, federal courts, and federal agencies;
- assisting in developing agency's position in administrative matters before state and federal agencies;
- drafting pleadings, briefs, and orders; researching and monitoring legislation at the federal and state levels;
- assisting with planning and implementing agency's required annual Ethics/Administrative Procedures Act training, including setting curriculum/agenda, speakers and teaching.

**January 2003 to October 2004 -- Executive Assistant, Public Service Commission of  
South Carolina, Columbia, SC (Supervisor: Chairman, Randy Mitchell)**

Job duties included

- advising Commissioners on issues related to pending cases;
- assisting Commissioners in developing positions in cases by reviewing the record and law in the proceeding and in drafting motions concerning those positions;
- drafting orders memorializing Commission decisions;
- assisting with setting agenda for weekly Commission meeting;
- advising Chairman or presiding officer at hearings on procedures, points of law, or rulings;
- tracking and analyzing legislation affecting the Commission.

**October 1999 to January 2003 -- Deputy General Counsel and  
March 1993 to October 1999 -- Staff Attorney -- Public Service Commission of South  
Carolina, Columbia, SC (supervisor: F. David Butler, General Counsel)**

Job duties included

- representing the Commission at all levels of the judicial system;
- drafting orders, memoranda, pleadings and briefs;
- providing legal advice to Commissioners and to staff members.

**July 1991 to March 1993 -- Assistant Solicitor, Third Judicial Circuit, Sumter, SC  
(Supervisor: Wade S. Kolb, Solicitor)**

Duties included

- prosecuting criminal cases in General Sessions Court;
- preparing criminal cases for trial or other disposition;
- interpreting state statutes and state and federal case law to advise law enforcement

**March 1988 to June 1990 -- Judicial Law Clerk for Honorable James "Mac" Morris  
Manning, SC**

Duties included

- legal research and writing memoranda and orders;
- reviewing pleadings and documents;
- assisting with docket control and monitored cases for compliance with time frames set by Court Administration

13. Please list in chronological order any occupation, business, or profession in which you have been engaged or employed (other than serving in a public office or being employed by a governmental agency). Please briefly note the nature of your work during each period.

**July 1990 – July 1991 -- Associate with John E. Miles, Esquire, Sumter, SC**

Duties included

- legal research and writing;
- drafting pleadings and legal documents;
- preparing for and assisting with trials;
- interviewing clients

**November 1987 – February 1988 -- Long term substitute teacher, Clarendon Hall, Summerton, SC**

Taught 7<sup>th</sup> grade English, geometry, Algebra I, Algebra II and 6<sup>th</sup> grade English, spelling, reading, and Bible

14. Are you now an officer or director or involved in the management of any business enterprise? Explain.

**No**

15. Describe any financial arrangements or business relationships that you currently have or have had in the past that could pose a conflict of interest in the position you seek. Explain how you would resolve any potential conflict of interest.

**I am not aware of any financial arrangements which could pose a conflict of interest with serving as a Commissioner on the South Carolina Public Service Commission.**

**As a current employee with the Office of Regulatory Staff, I am working on matters which are pending before the Public Service Commission. Pursuant to the Code of Judicial Conduct, I would recuse myself from those matters if I am elected to serve on the Commission. In addition, there may be matters which could require my recusal even though I am not directly assigned to or working on the matter or case. In either case, I would carefully review any matter where recusal may be a possibility and disclose information on the question of recusal to the parties and their lawyers as required by Code of Judicial Conduct.**

**If confronted with a conflict or potential conflict, I would disclose the issue to the Commission and to the parties. If recusal is warranted, I would recuse myself from the matter under consideration.**

22. Are you now or have you ever been employed as a “lobbyist,” as defined by S.C. Code Section 2-17-10(13), or have you acted in the capacity of a “lobbyist’s principal,” as defined by S.C. Code Section 2-17-10(14)? If so, please provide the dates of your employment or activity in such capacity and specify by whom you were directed or employed.

**No**

23. Since your decision to seek a position on the Public Service Commission, have you accepted lodging, transportation, entertainment, food, meals, beverages, money, or any other thing of value, as defined by S.C. Code Section 2-17-10(1), from a lobbyist or lobbyist’s principal? If so, please specify the item(s) received, date of receipt, and the lobbyist or lobbyist’s principal providing the item(s).

**No**

27. Please list the amount and recipient of all contributions made to members of the General Assembly within six months of filing this questionnaire.

**None**

28. Have you directly or indirectly requested a pledge of any member of the General Assembly as to your election for the position for which you are being screened? Have you received the assurance of any public official or public employee that they will seek the pledge of any member of the General Assembly as to your election for the position for which you are being screened?

**No to both parts of this question.**

29. Have you or has anyone on your behalf solicited or collected funds to aid in the promotion of your candidacy for the position of Public Service Commissioner? If so, please specify the amount, solicitor (if applicable), donor, and date of solicitation and/or receipt.

**No**

30. List all professional organizations of which you are a member and give the titles and dates of any offices that you have held in such groups.

**Member of the South Carolina Bar Association**

31. List all civic, charitable, religious, educational, social, and fraternal organizations of which you are or have been a member during the past five (5) years.

- **St. Matthias Anglican Church, Summerton, SC**
- **American Legion Auxiliary Unit 35, Summerton, SC**
- **Chair – Girls State Committee, American Legion Auxiliary - Department of South Carolina**
- **Director - American Legion Auxiliary Palmetto Girls State, Columbia, SC**
- **Trustee - Clarendon Hall Land Trust, Summerton, SC**
- **Life Member - College of Charleston Alumni Association, Charleston, SC**

32. State any other information which may reflect positively or negatively on you, or which you believe should be disclosed in connection with consideration of you for a position on the Public Service Commission.

**I believe that the knowledge and experience gained in my twenty-five years of working on cases and issues within the jurisdiction of the Public Service Commission provide a strong background to serve as a Commissioner on the Public Service Commission. I am familiar with the ethical rules imposed on the Commissioners and employees of the Public Service Commission and will conform my conduct to those rules. It is my desire to serve the State of South Carolina, and I will do my best to ensure that decisions are upon the facts of the case and applicable law.**

33. List the names, addresses, and telephone numbers of five (5) persons, including your banker, from whom references could be required. Also, provide this Committee with original letters of recommendation from each person listed herein, including their signature. A photocopy, facsimile, or electronic submission of a letter of recommendation will not be accepted.

- 1) Thomas W. Cooper, Jr. - Manning, SC
- 2) Hon. Molly M. Spearman - Columbia, SC
- 3) Elizabeth T. Ducworth - Summerton, SC
- 4) Edna R. Rowe - Summerton, SC
- 5) Banker Letter

YOUR SIGNATURE WILL BE HELD TO CONSTITUTE A WAIVER OF THE CONFIDENTIALITY OF ANY PROCEEDING BEFORE A GRIEVANCE COMMITTEE OR ANY RECORD INFORMATION CONCERNING YOUR CREDIT.

I HEREBY CERTIFY THAT THE ANSWERS TO THE ABOVE QUESTIONS ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Signature:

Date:

---

***PLEASE NOTE: S.C. CODE SECTIONS REFERRED TO IN THIS DOCUMENT ARE ATTACHED***